

Instrument Pilot Practical Test Checklist

<u>Applicant Full Name (F/M/L):</u>	<u>Pilot Certificate Grade, Number & Date of Issue:</u>
<u>Medical Class & Date of Examination:</u>	<u>Photo ID Type & Expiration:</u>
<u>Applicant's FTN:</u>	<u>Application Number:</u>
<u>Airman Knowledge Test Score & Date of Test:</u>	<u>Basic Med Course Date, if applicable:</u>
<u>Aircraft Make & Model:</u>	<u>Aircraft Registration #:</u>
<u>Type of Check</u> ☐ Initial ☐ Retest #___ ☐ Initial Add-On ☐ Add-On Retest #___	

1. Applicant Documents

- a. Pilot Certificate
- b. Unexpired Photo Identification
- c. Medical Certificate or Basic Med.
- d. Full First, Middle, Last on all Documents
- e. Names Must Match
- f. Correct Address or Reason for Different Address
- g. US Agent for Service, if applicable

2. Airman Knowledge Test Report, if applicable

- a. Names Must Match
- b. Completed Within 24 Months of the Month of the Practical Test
- c. Have Applicant be Prepared to Discuss Areas of Deficient Knowledge (See Notes)

3. Appropriate Practical Test Endorsements

- a. 61.39(a)(6)(i)(ii) – Prerequisites for Practical Test
- b. 61.39(a)(6)(iii) – Review of Deficiencies Identified on Airman Knowledge Test
 - i. If test is not required, applicant must have endorsement for Aeronautical Knowledge (61.103(d)) on the areas listed in 61.105(b).
- c. 61.35(a)(1) – Aeronautical Knowledge Test
 - i. If test is not required, applicant must have endorsement for Aeronautical Knowledge (61.103(d)) on the areas listed in 61.105(b).
- d. 61.65(a)(3) – Knowledge, if no written test
- e. 65.65(a)(6) – Prepared to take practical test
- f. SFAR 73, Section 2(b)(1)(ii) R-22 or R-44 PIC Endorsement
 - i. Be sure the applicant understands the difference between PIC Endorsement and Flight Review (SFAR 73, Section 2(c)(1) and (3))

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- g. 61.49 – Retesting After Failure, if applicable
- h. If able, have printed and signed endorsements. If using digital endorsement, make arrangements before test.
- i. Use full and correct names. Do not use abbreviate names (i.e. Chris vs. Christopher).

4. Aeronautical Experience (Hours should match the application)

- ☐ Cross-Country PIC: _____ **(50 Hours Minimum)**
- ☐ Hours Actual or Simulated: _____ **(40 Hours Minimum)**
 - a. Hours with Authorized Instructor: _____ **(15 Hours Minimum)**
 - b. Hours in Preceding 2 Cal. Months _____ **(3 Hours Minimum)**
- ☐ Instrument Cross Country
 - a. Date of Cross Country: __ / __ / ____
 - b. Route: _____
 - i. Total Distance: _____ **(100 NM Minimum)**
 - ii. Airport #1 ID & SIAP _____ & _____
 - iii. Airport #2 ID & SIAP _____ & _____
 - iv. Airport #3 ID & SIAP _____ & _____
 - v. Three Different SIAP? Yes / No

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○ **FAA Application/FAA Form 8710/IACRA**

- a. Confirm Certificate & Rating Sought
- b. Confirm Address(es) are Correct
- c. Select Correct Aircraft
 - i. Recommend R-22-22 or R-44-44
- d. Ensure Medical Examiner's Name is Exactly as on Medical Certificate
 - i. Include Spaces, Titles, Designation (i.e. MD, DO, etc.)
- e. If felony conviction, test must be one year after final date of conviction
- f. Confirm Hours Match Logbook
- g. Signed by Flight Instructor
- h. If able, print and bring the signed copy

○ **Aircraft Airworthiness Documents**

- a. Provide Maintenance Records (91.417)
- b. Ensure Aircraft Complies with 100/Annual (91.409)
 - i. Date of Last Annual: __/__/__
 - ii. Date of Last 100 Hours: __/__/__, Time in Service: _____
 - iii. Current Hobbs: _____
- c. Check Altimeter System Inspection (91.409)
 - i. Date of Last Altimeter Inspection: __/__/__
- d. Check ATC Transponder Test/Inspection
 - i. Date of Last Transponder Inspection: __/__/__
- e. Confirm Appropriate Airworthiness Directives (91.147(a)(2)(v))
 - i. Last Airframe AD: _____
 - ii. Last Engine AD: _____
 - iii. Other ADs: _____

○ **Personal Equipment**

- a. Current Charts
 - i. Date of Expiration: __/__/__
- b. Current Chart Supplement
 - i. Date of Expiration: __/__/__
- c. Electronic Flight Bag
 - i. Date of Last Update: __/__/__
 - ii. Current Charge: ____%
- d. Current Federal Aviation Regulations & Airman Certification Standards
- e. Current Pilot's Operating Handbook, Rotorcraft Flight Manual
- f. View limiting device
- g. Flight Computer (E6-B or Digital)
 - i. User's Manual
- h. Plotter
- i. Headset/Helmet
 - i. Spare Batteries

○ **Navigation Log/Flight Plan**

- a. Hardcopy for Review
 - i. May be Printed from Electronic Flight Bag
- b. Route Charted with Appropriate Waypoints
- c. Appropriate Terminal Procedures Publication
- d. Be Able to Explain Route Selection, Altitude Selection, and Speed Calculations
 - i. True Heading, Magnetic Heading, Compass Heading
 - ii. Indicated Airspeed, Calibrated Airspeed, True Airspeed, Ground Speed
- e. Be Able to Explain Time
- f. Provide Weather Used for Planning
- g. File Flight Plan with Flight Service
 - i. Obtain a Briefing (telephonically or digitally)

○ **Weight & Balance and Performance Charts**

- a. Use actual aircraft information
- b. Describe calculations
- c. Explain changes in CG due to loading or unloading
- d. Prepare Departure, Destination and Highest Enroute Performance
 - i. HIGE
 - ii. HOGE
 - iii. Vne
 - iv. MAP

Notes

1. Have applicant/instructor provide the ATRK code with specific review of deficient knowledge. For example:

PH.I.A.K5 – Part 68: BasicMed Privileges and Limitations – *Reviewed BasicMed with student on {date} and discussed appropriate steps to obtain BasicMed.*

PH.I.B.K2 – Pilot Performed Preventative Maintenance – *Discussed preventative maintenance and logging maintenance with student on {date}*

2. Review endorsements with student and reference each regulation with student for clarity and correctness.
3. Student should be prepared to file a flight plan with Flight Service prior to the start of the test.
4. Work with student to fill out correct dates, routes and totals for logging time and submitting the application.
5. Student should be prepared for all approach in the local area. Hardcopy or digital SIAP should be available to the student.
6. The student must be able to discuss all applicable Visual Flight Rules and certificate privileges for certificate held at the time of the test.